



**Arizona Airports Association  
Board of Directors Meeting  
January 12, 2023 10 am – 3 pm  
Little America Hotel, Flagstaff, AZ**

**MEETING AGENDA**

**BOARD OF DIRECTORS**

Matthew Smith, ACE, C.M.  
President

Jeff Webbe, C.M.  
1<sup>st</sup> Vice President

Sarah Demory, A.A.E., ACE  
2<sup>nd</sup> Vice President

Scott Brownlee, C.M.  
Immediate Past President

Chris Andres  
Executive Director

Zenia Cornejo  
Executive Director

Dave Reffner  
Executive Director

Ed Rose  
Executive Director

Jeffrey Flemming, AIA  
Corporate Director

Joel Ericson, P.E.  
Associate Director

Brandon Robinson, P.E.  
Associate Director

Desirae Barquin  
Administrative Director

**Call to Order and Opening Remarks**

**Agenda Additions/Deletions/Changes**

**Required Actions**

- Approve October 5<sup>th</sup> Meeting Minutes
- Approve Q2 Financials
- Approve New Members
- Approve Budget
- Approve/Discuss Policy Decisions/By-Law changes

**Discussion & Possible Action Items**

- **President's Update**
- **1<sup>st</sup> Vice President – Jeff Webbe**
  - By-Laws, Ops Procedures, Ethics, & Strategic Business Plan
- **Strategic Plan Discussion – Jeff Webbe**
- **2<sup>nd</sup> Vice President – Sarah Demory**
  - Fall Conference Update
  - Spring Conference Update
  - Budget/Financial Review Update
- **Past President – Scott Brownlee**
  - Nominations
  - Legislation Update
  - Aviation Day update
- **Executive Director: Promotions & Store – Christopher Andres**
  - Update
- **Executive Director: Award & Recognition – Zenia Cornejo**
  - Update
- **Executive Director: Membership – David Reffner**
  - Update
- **Exec. Director: Professional Development & Scholarship – Ed Rose**
  - Update
- **Associate Directors - Joel Ericson and Brandon Robinson**
  - Newsletter
  - Social Events
  - Other updates
- **Corporate Director – Jeffrey Flemming**
  - Sponsorships
  - Other Updates
- **KCA Report – Desirae Barquin**
  - Time Tracking
  - Website Report
- **New Business**
- **Site Tour of Little America at 2:00 pm**
- **Adjourn**